

Explore & Engage: Learning through Nature Education

Outdoor Learning Lead (11-18)



Job Description:

Outline:

Responsible to: Education Manager

Responsible for: Explore & Engage programme to 11-18 years old

Based at: Susan's Farm, Houghton, Carlisle, Cumbria, CA3 0LD.

Brief:

As one of our education team, you will be responsible for leading our school education programmes under the new overarching theme of '**Explore and Engage: Learning through Nature**'. You will be responsible for designing, promoting, recruiting and delivering these programmes to an agreed target.

Education:

- Deliver an engaging and stimulating programme of activities to a range of secondary school groups with a focus on schools with high indices of deprivation.
- Promote and recruit visiting groups ensuring booking forms and risk assessments are completed fully.
- Ensure evaluation forms are completed after each visit and collate for any reporting requirements.
- Support with grant applications for future funding.

Involving volunteers:

- Support Education Support volunteers in their role.

Health and safety:

- Ensure that all visits are undertaken with due regard to health and safety and ensure compliance with our own policies and H&S legislation.
- In collaboration with the rest of the team, ensure that the setting is always a safe, clean, friendly and welcoming place for all people working and visiting the site.

Other:

- Promote Susan's Farm and partner organisations whenever possible.
- Abide by all our charity's policies.
- Undertake other duties as requested by your line manager and in line with the post.

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Person Specification:

Experience:

- Experience of working with secondary students in an informal or formal education setting (NQTs can apply) **Essential**

Experience of using a range of effective behaviour management strategies **Essential**

- Experience of working in the natural environment **Essential**
- Experience of working with livestock **Desirable**
- Experience of working alongside volunteers **Desirable**

Knowledge and Understanding:

- Knowledge of farming, wildlife and/or nature **Essential**
- Knowledge of safeguarding regulations and best practice **Essential**

Skills and Qualifications:

- Teaching or Youth Work qualification or equivalent **Essential**
- Creative and innovative to meet the educational needs of all **Essential**
- Excellent verbal and written communication skills **Essential**
- Use of social media for customer engagement **Desirable**

Personal Qualities:

- A flexible 'can do' approach **Essential**
- Willingness to work flexibility when needed, working around the weather and in response to the needs of the farm **Essential**
- A real passion to help promote a farm, rich in wildlife for everyone **Essential**
- Personable, energetic and engaging **Essential**
- Has a genuine interest in environmental issues **Desirable**
- Driving licence with D1 (for small mini-bus) **Desirable**

Terms and Conditions:

Salary: £25,000- 27,500 p.a. FTE , depending on experience and qualifications. This post is 0.8FTE

Hours: 4 days/week: Paid overtime is not available, but time off in lieu will be given.

Holidays: 20 working days per annum in addition to normal public holidays (pro rata for part time hours).

Pensions: Contributions into the government NEST scheme in accordance with government policy.

Notice Period: One month following satisfactory completion of 3-month probationary period.

Place of Work: The post will be based at Susan's Farm CIO, 145 Houghton Road, Houghton, Carlisle CA3 0LD, with travel to sites at Aglionby where the bulk of the visits in this programme will be undertaken.

Travel: Our vehicles are available for daily work-related travel. In exceptional circumstances the use of a personal vehicle may be necessary for business use for which a mileage rate of 45p per mile will be paid for the first 10,000 miles and 25 pence per mile thereafter subject to reviews of our travel policy.

Training: Susan's Farm is fully committed to personal development and training. This will be discussed and agreed annually.

References: Appointment will be subject to two satisfactory references

Safeguarding: Appointment will be subject to an Enhanced DBS Clearance

Closing date: 6th December

Interview dates: week commencing 16th January

Please note during your interview you will be asked to deliver a 10min activity suitable for a Susan's Farm educational visit.

For an informal chat about the role please email helen@susansfarm.co.uk or call 01228 548336

To apply please send your application form and covering letter to info@susansfarm.co.uk